



business info / cheat sheet

Legal Name _____
 DBAs _____

 Start Date _____

federal

EIN _____
 NAICS _____

IRS	IRS.gov/ payments	Sending in EQ\$	No log-in required		
		Filing Taxes		User ID	
				Password	

wa

UBI _____

Secretary of State	sos.wa.gov	Renewing LLC/PLLC (Annual report)	Only if you have an LLC/PLLC	User ID	
				Password	
Dept. of Revenue	dor.wa.gov	Filing state taxes + renewing city endorsements	Uses "SAW Account" log- in info	User ID	
				Password	

seattle

City _____
 account _____
 Customer _____
 # _____

(Note - this isn't critical to look up ahead of time.)

FileLocal	filelocal-wa.gov	Renewing biz license + filing b&o taxes	No log-in required	User ID	
				Password	