

tax + license 5 yr checklist

For Self-Employed Folx In Seattle who report **ANNUALLY** with WA State

Business Name

Tax Season	Due	2023	2024	2025	2026	2027
<i>Some of these might not apply to you - see the Cheat Sheet for more information</i>						
Order 1099s	Dec					
Renew Seattle License	Dec 31					
Send 1099s to IRS	Jan 31					
Send 1099s to Contractors	Jan 31					
Annual Report to Seattle*	Apr 30					
Annual Report to King County*	Apr 30					
Annual Report to WA DOR*	Apr 15					
IRS Tax Filing*	Apr 15					
Estimated Quarterly Payments	Due	2023	2024	2025	2026	2027
<i>Record date and amount of payment - use this record when filing your IRS taxes. Note, they are not evenly spaced apart.</i>						
Q1 Payment for this year	Apr 15	/ /	/ /	/ /	/ /	/ /
		\$	\$	\$	\$	\$
Q2 Payment for this year	Jun 15	/ /	/ /	/ /	/ /	/ /
		\$	\$	\$	\$	\$
Q3 Payment for this year	Sep 15	/ /	/ /	/ /	/ /	/ /
		\$	\$	\$	\$	\$
Q4 Payment for this year	Jan 15**	/ /	/ /	/ /	/ /	/ /
		\$	\$	\$	\$	\$
Custom Due Dates	Due	2023	2024	2025	2026	2027
<i>Add any that apply to you: Renew LLC/PLLC, professional License, professional Insurance, vendor or special permits</i>						

*And submit taxes, if required **Due in the next calendar year
